

**Constitution and Bylaws  
of the  
Springville Field and Stream Club, Incorporated  
P.O. Box 106, Springville, NY 14141-0106**

**CONSTITUTION**

Article I

- Sec. 1- The name of this club shall be “The Springville Field and Stream Club, Incorporated.”
- Sec. 2 - The place of business of this club shall be Springville, NY.
- Sec. 3 - The objective of this club shall be the encouragement of an organized effort to restore and conserve wildlife, promote and develop better marksmanship among members of the club and community, with a view towards the safe and proper handling of firearms and less wounding of game of all kinds, to stimulate fellowship, self-discipline, team play, and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism. The club is formed as a not-for-profit organization.

**BYLAWS**

**PREAMBLE**

For the purposes of uniting the sportsman in the conservation and restoration of wildlife; protecting the right to keep and bear arms; and creating an honest and square-shooting class of sportsman, the bylaws are adopted.

**MEMBERSHIP**

Article I

- Sec. 1 Qualifications: A candidate for regular membership in this club shall have attained the age of 18 years, be a citizen of the United States, of good moral character, and believe in the principles of good sportsmanship. Junior members shall be under 18 years of age. We do not discriminate against Race, Creed, Gender, or Religion.
- Sec. 2 Application for Membership: Each application for membership in this club must be made in writing and on such form as prescribed by the Board of Directors; it shall be signed by the applicant and bear the endorsement of a member of the club in good standing and presented at the regular meeting of the club.
- Sec. 3 Investigation of Applicant: All applicants for membership in this club shall be investigated by the Board of Directors. The Board of Directors shall obtain such information as may be necessary to determine whether or not the applicant will make a proper member of the club, based on the objects and purposes of the club as set forth in the Constitution and Preamble. A report of the investigation shall be presented to the club at the next regular meeting. If the Board of Directors reports unfavorably, then presiding officer shall declare the applicant rejected and the fee must be returned.
- Sec. 4 Balloting on Applicants for Membership: If the applicant for membership is approved by the board of directors, the presiding officer shall immediately submit the applicant’s name to vote for membership. A majority vote rules. All voting on a new member shall be by secret ballot if requested by the membership.
- Sec. 5 Probation: Upon recommendation of the Board of Directors, and acceptance of the general membership, applicant is awarded probationary membership for up to 1 year.

Probationary members do not receive a club key. To progress from probationary membership to a Regular/Junior member requires a minimum of 2 worked events within 1 year of membership acceptance. It will be the responsibility of the probationary member to prove event participation with work vouchers signed and dated by event chairman at the time of the event. With the presentation of 2 signed and dated work vouchers to the club president, probationary member shall be awarded Regular/Junior membership and presented a club key and membership card where applicable. At the passing of 1 year on probation, if the membership secretary has not been presented with 2 signed and dated work vouchers, Regular/Junior membership will be denied. Probationary members who fail to complete probationary period within 1 year may start the application process over with new application and payment of initiation fee/first yrs dues.

Sec. 6            Payment of the Initiation Fee: No applicant shall become a member or be instilled to vote until he shall have paid the initiation fee and the annual dues for the current calendar year.

Sec. 7            Suspension or Expulsion of Members: The Board of Directors may suspend for a stated period, or expel any member of the club for conduct injurious to the best interest and welfare of the club on its own motion. No member shall be expelled or suspended pursuant to the provisions of this section, until he shall have the opportunity of being heard on his own behalf.

Sec. 8            Withdrawal: Any member may withdraw from the club after fulfilling all obligations (to include the return of all club property including keys) and by giving notice to the Secretary, which notice shall be presented to the club at the first meeting after its receipt. Any member who withdraws from the club (Article 2, Sec. 4) may be reinstated by majority vote of the club without the payment of the initiation fee.

Sec. 9            Membership Cap: The number of club members will be limited to 450.

## **DUES AND FEES**

### Article 2

Sec 1            Initiation Fee: The initiation fee for membership in this club shall be \$40.00 and shall accompany the application for membership. The initiation fee for junior membership shall be \$10.00.

Sec. 2            Dues: All members of this club shall pay annual dues of \$30.00, payable in advance on or before January 1<sup>st</sup> for the calendar year. All dues shall expire on January 1<sup>st</sup>, regardless of when paid. Junior member's dues shall be \$5.00. All dues are to be paid by mail or at regular monthly meetings when membership secretary is present (IE not to be paid at club events such as game dinner). New members joining after October 1<sup>st</sup> shall be carried for the following year.

Sec. 3            Arrears: Members who fail to pay dues or assessments by July 1<sup>st</sup>, shall be dropped from the rolls and thereon forfeit all rights and privileges of membership until reinstated as provided by the by-laws. Club news letter shall include dues reminders quarterly.

Sec. 4            Reinstatement: A member of the club, who has withdrawn in good standing, shall be reinstated upon payment of application fee and first year's dues if membership slot is available. Interview for membership shall not be required but regular membership vote shall be required.

Sec. 5            Military Service: If a member is in the Military Service, dues will not be charged until the member is discharged from active duty. Any member discharged during the year, shall be carried without payment for the remainder of the year.

Sec. 6            Lifetime Membership: Any regular member (as defined in article 1 sec. 1) who retires, who has been a member of the club for 10 consecutive years or more in good standing,

or (not contingent upon retirement) any regular member (as defined in article 1 sec. 1), who has been a member of the club for 25 consecutive years in good standing, upon the recommendation of the Board of Directors, shall be carried on the rolls for Lifetime Membership.

## **MEETING OF THE CLUB**

### Article 3

- Sec. 1            **Installation of Officers:** The first Board of Directors meeting of the year shall be held on the third Thursday of January for the installment of Officers and the Board of Directors, receiving the reports of Officers, establishing the Club calendar, and transactions of all other business.
- Sec. 2            **Regular Meeting:** The regular meeting of the club shall be held on the 1<sup>st</sup> Thursday of each month in the Town of Concord and at such time and place as may be designated **by** the President.
- Sec. 3            **Special Meeting:** A Special meeting of the club shall be called, at anytime; by any member of the Board of Directors or the President regarding any matter requiring immediate attention or a vote. Upon the written request of 10 members of the club, the Board of Directors shall call a special meeting. A special meeting shall consider only the specific subject for which the meeting was held. Notice of a special meeting shall be given by the Secretary and shall be mailed to each member, stating date, place, and time of the meeting.
- Sec. 4a           **Regular meeting Quorum:** The presence of 10 members entitled to vote shall be necessary to constitute a quorum for the transaction of business, except that a lesser number may adjourn to some future time.
- Sec. 4b           **Director's meeting Quorum:** The presence of 8 members entitled to vote shall be necessary to constitute a quorum for the transaction of business, except that a lesser number may adjourn to some future time.
- Sec. 5            **Tellers:** Two inspectors of election shall be appointed by the presiding officer at any meeting where necessary to receive, count, and announce the results of the vote.
- Sec. 6            **Voting:** Voting for election of all Officers and Directors shall be by ballot. All other voting of the club shall be prescribed by Chair, or as ordered by members of the club present.
- Sec. 7            **Order of Business:** The order of business shall be as follows at all meetings of the club and of the Board of Directors:
- Pledge of Allegiance
  - Sign attendance log
  - Meeting called to order - Introduce new members and guests
  - Minutes of regular and special meetings read for information
  - New Members
    - Reading of applications
    - Reports of investigating committee
    - Balloting on applications
  - Reports of Officers
  - Reports of Committees
  - Unfinished business
  - Election of Officers and Directors
  - New business (Reading of communications, bills, Treasurer's Report)
  - Adjournment

Sec. 8            Order of Succession: In the absence of the President the Order of succession shall be followed as per article 5 section 1 Officers.

## **BOARD OF DIRECTORS**

### Article 4

- Sec. 1            The Board of Directors of the club: shall consist of seven elective officers, four two-year Directors, four one-year Directors, and the Past President who shall be considered a one-year Director. The Past President shall be carried as a Director until the current President leaves office.
- Sec. 2            Nominations of Officers and the Board of Directors: Nominations shall be held on the first Thursday in October through and until elections are held the first Thursday in November.
- Sec. 3            Election and Term of Office: The term of seven elective officers who are members of the Board of Directors shall expire simultaneously with their term of office. There shall be four directors elected for two-year terms each year. Therefore, the two-year Directors become the one-year Directors after serving one year.
- Sec. 4            Duties: The Board of Directors shall have power to hold meetings at such time and place as they think proper, to suspend or expel members after proper hearings; to appoint committees from the Board of Directors or from the members of the club; and to devise and carry into execution any thing they may find expedient to promote the objectives of the club.
- Sec. 5            Meetings: The regular meeting of the Board of Directors shall be held on the third Thursday of each month. Five members of the Board of Directors shall constitute a quorum.
- Sec. 6            Vacancy: Whenever a vacancy shall occur on the Board of Directors, it shall be filled at the next regular meeting of the club by a majority vote of the members of the club present. The person so elected, shall hold office for the remainder of the unexpired term.
- Sec. 7            Removal: Any members of the Board of Directors may be removed by a two-thirds vote of the club at any regular meeting of the club.

## **OFFICERS AND DUTIES**

### Article 5

- Sec. 1            Officers: The officers of the club shall be:  
President  
1<sup>st</sup> Vice President  
2<sup>nd</sup> Vice President  
Secretary  
Treasurer  
Financial Secretary  
Membership Secretary  
The officers shall be elected by a majority vote at the November meeting of the club.
- Sec. 2            Duties of Officers:
- President: The President shall call all special meetings of the club and preside at all meetings. He shall be ex-officio member of all committees and shall perform all duties as usually pertain to such office.
- 1<sup>st</sup> and 2<sup>nd</sup> Vice President: The Vice President shall perform the duties of the President in his

absence, and shall assist the President in club business. The 1st Vice President is in charge of the club's chicken barbeque and the 2<sup>nd</sup> Vice President is in charge of the club's gun raffle(s). These two club events may be chaired by other club members provided it's approved by majority vote of the Board of Directors

Secretary: It is the duty of the Secretary to keep accurate record of the proceedings of the club at all meetings, regular and special; to conduct all correspondence of the club; and notify all members of special meetings as provided by these by-laws. The books of the Secretary may be examined at any time on order of the club or the Board of Directors, or by any member with the approval of the President.

Treasurer: It is the duty of the Treasurer to receive from the Financial Secretary all moneys of the club and to issue a receipt for same; to deposit all moneys in such bank or banks as approved by the Board of Directors, to pay them out on order of the Financial Secretary signed by the President, for the payment of such bills as may be approved by the Board of Directors; to keep an accurate account at the annual meeting of the club, a detailed report of the same. The books of the Treasurer shall be examined at least once each year by a committee appointed by the President and report thereof made to the club at the next regular meeting.

Financial Secretary: It is the duty of the Financial Secretary to receive all moneys due to the club and pay same to the Treasurer; to keep financial correspondence of the club; deliver to the Treasurer a voucher signed by the President and Financial Secretary for payment of all bills. The books of the Financial Secretary may be examined at any time on order of the club or Board of Directors, or by any member with the approval of the President.

Membership Secretary: It is the duty of the Membership Secretary to collect club dues, keep current records of members, and communications pertaining to membership.

## **COMMITTEES**

### Article 6

#### Sec. 1

Standing Committees: The club shall have the following standing committees, whose chairman shall hold office from the time of their appointment until the next annual meeting of the club:

- Building and Grounds
  - Game
  - Archery
  - Entertainment
  - Fish and Pond
  - Audit
  - Cabin
  - Hunter Training
  - Trap
  - Publicity
  - Lunch
  - Education (pollution, wildlife, forestry)
  - Erie County Federation
  - S.C.O.P.E.
  - 2<sup>nd</sup> Amendment Committee/Political Action Committee
- Scholarship Committee
- Shooting Range

Such committees are to be approved by the Board of Directors. Such committees shall have the authority to make any necessary expenditure for the purposes of their committee not to exceed \$150.00 unless authorized by majority vote of the Board of Directors. Any amount expended shall be reported to the club at the next regular meeting and documented by receipts, reports, etc.

The President, with the approval of the Board of Directors, shall have the power to remove any members of any such committees for any just cause and to replace that person with some other member of the club.

Sec. 2            Other Committees: There shall be such other committees as the President may from time to time appoint.

#### **USE OF THE CLUB HOUSE**

Article 7            Club members shall be able to rent the club house and grounds by agreeing to and signing the current Rental Agreement Contract and at the discretion of the Board of Directors.

#### **AMENDMENTS**

Article 8            These by-laws may be amended, repealed, or altered in whole or in part, by a majority vote of the members in good standing present at any regular meeting of the club; provided however, that no such amendment, repeal, or alteration shall be adopted at the meeting at which it was introduced.

#### **DISSOLUTION**

Article 9            All assets liquidated and the money will be given to another not-for-profit organization to be chosen by the Board of Directors during the dissolution process.